

## APPLICATION GUIDELINES FOR THE 2024/2025 UBC INSTITUTE OF MENTAL HEALTH (IMH) MARSHALL FELLOWS PROGRAM IN MENTAL HEALTH

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The UBC Institute of Mental Health resides in the Faculty of Medicine's Department of Psychiatry, and is one of the few mental health centers of excellence in Canada. It provides a forum for interdisciplinary collaboration among stakeholders provincially, nationally, and internationally to help better understand the causes of mental illness, develop better treatments, and reduce the impact on patients, families, communities, and society as a whole.

The IMH's interdisciplinary membership includes basic and clinical researchers from all UBC faculties, whose activities aim to build on recent advances in the fields relevant to mental health and neuroscience, to translate these advances into clinically effective preventive and treatment strategies, and to train and educate young researchers and clinicians.

To create translational research capacity in mental health, the IMH has established the Marshall Fellows Program in Mental Health to support the research training of young investigators in translational research, and invest in promising young clinician scientists who will contribute to advancing understanding and treatment of psychiatric disorders. The 2024/2025 program will fund stipends for up to six Fellows per year.\* Upon their offer and acceptance of the IMH Marshall Fellowship, Fellows will also be granted membership to the IMH.

\*Fellows in their first year of funding can apply for a second and final year of funding.

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### AWARD REQUIREMENTS & GUIDELINES:

Applicants for the IMH Fellows Program must have a PhD or MD (or plan to graduate before September 2024), and must be eligible to hold a UBC Postdoctoral or Clinical Fellow appointment for at least 12 months. To hold a UBC Postdoctoral Fellow appointment, Fellows must be within 5 years of being awarded their PhD or 10 years of being awarded their MD.

Applicants must have a supervisor or a co-supervisor identified at UBC with an established track record in grant funding and peer reviewed publications. The supervisor/co-supervisor must be a member of IMH; membership application forms are available on the IMH website (<https://psychiatry.ubc.ca/institute-of-mental-health>).

Applications must be submitted [online](#) by **Wednesday January 31, 2024, by 11:59pm PST**.

Funding includes a stipend of \$75,000 for a period of one year, inclusive of salary and benefits. An additional allowance of \$5,000 is provided for conference expenses where the Fellow is presenting.

**Applicants who have been awarded other major awards should contact Vicky Yau ([vicky.yau@ubc.ca](mailto:vicky.yau@ubc.ca)) to check their eligibility for an IMH Fellow award.**

Successful applicants will be notified by email in May 2024. Earliest award start date is September 1, 2024.

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## APPLICATION SUBMISSION REQUIREMENTS:

- 1) **Lay Abstract** (fewer than 500 words): A summary of the Applicant's proposed research project, written in layman's terms. If the proposal is funded, this material may be used in IMH announcements.
- 2) **Applicant CV** (max. 5 pages): Canadian Common CV, NIH Biosketch or other similar format (at minimum to include details of prior training, grants, abstracts, and peer reviewed manuscripts)
- 3) **Proposal** (max. 2 pages, with no appendices): Must include i) Introduction, ii) Background and Justification, iii) Objectives, iv) Hypotheses, v) Central Methodology, and vi) Significance.
- 4) **Citations/References** (max. 1 page)
- 5) **For Applicants applying as a New Fellow**, submit a **Research Training/Career Plan** (max. 1 page): A brief description of present or recently completed research training, project and training goals to be accomplished during the IMH Fellowship program, and applicant's future career plans.

**For Current Fellows applying for a 2nd year**, in lieu of a Research Training/Career Plan, please submit your **2023/2024 Interim Progress Report online** at:

[https://ubc.ca1.qualtrics.com/jfe/form/SV\\_a03gAoiawXO5App](https://ubc.ca1.qualtrics.com/jfe/form/SV_a03gAoiawXO5App).

- 6) **Mentor/Sponsor Letter\*\*** (max. 1 page): A letter from an on-site mentor stating how the award will enhance Applicant's training or cultivate translational research of relevance to the IMH mission, and describing the mentor's commitment to facilitate the specific research proposal. The letter must specify what resources the mentor is able to provide to support applicant's training and facilitate completion of the applicant research project.

*\*\*An additional 1-page letter from an additional mentor may be included, only if this mentor provides an area of expertise not otherwise available. If a second mentor letter is included, it must explain the second mentor's unique role in the project and not simply be a letter of support.*

- 7) **Mentor CV** (max. 5 pages): Canadian Common CV, NIH Biosketch or other similar format (Must include grants, total number of publications, abstracts, most significant accomplishments/ contributions).

**Please submit your application online at:**

[https://ubc.ca1.qualtrics.com/jfe/form/SV\\_eJ5NkjiuHVkGCd8](https://ubc.ca1.qualtrics.com/jfe/form/SV_eJ5NkjiuHVkGCd8).

**In the interest of a fair and equitable evaluation process, any supplemental material not listed above (i.e., appendices) will NOT be considered in the review process. Additionally, any pages exceeding the specified length will be discarded. Applications not following the guidelines may be administratively rejected.**